

# CONSIDERING HUMAN RIGHTS: 4-STEP PROCESS



Use this proper consideration worksheet to factor an individual's human rights into a significant service delivery decision.

## Purposeful Outcome

Be clear about the purpose of your service and clarify the outcome you want to achieve in making this service decision.

Clarify the outcome you are trying to achieve in making this decision. Be specific about those involved in the situation.

	 Recognition and equality before the law (section 15)	 Freedom of expression (section 21)	 Freedom of thought, conscience, religion and belief (section 20)	 Cultural rights (section 28)
 Right to liberty and security of person (section 29)	 Property rights (section 24)	 Freedom of movement (section 19)	 Right to health services (section 37)	 Right to life (section 16)
 Right to education (section 36)	 Cultural rights – generally (section 27)	 Humane treatment when deprived of liberty (section 30)	 Rights in criminal proceedings (section 32)	 Right not to be tried or punished more than once (section 34)
 Taking part in public life (section 23)	 Children in the criminal process (section 33)	 Peaceful assembly and freedom of association (section 22)	 Retrospective criminal laws (section 35)	 Freedom from forced work (section 18)
 Privacy and reputation (section 25)	 Fair hearing (section 31)	 Protection from torture and cruel, inhuman or degrading treatment (section 17)	 Protection of families and children (section 26)	

## Identify Rights

Identify the human rights of all people involved in the situation and understand how they will be impacted by the decision.


## Write down your decision before testing compatibility.

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## Test Compatibility

With your decision in mind, answer these five questions to check if your decision is compatible with human rights.

<b>Is it lawful?</b> Do laws or regulations allow you to allocate this property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Is there a purpose?</b> Does the allocation support the delivery of the program/service?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Is it rational?</b> Will the allocation effectively achieve program/service outcomes?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Is it necessary?</b> Does this allocation provide the most benefit? Is it the least restrictive option?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Is it fair and balanced?</b> Do the benefits of this allocation decision outweigh ongoing limitations to others?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## Justify Decision

In the box to the right, give reasons for your decision. Describe the expected outcome for those people involved in this decision and list the factors you considered, for and against.



## Expected outcome:

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