New Streamlined Agreements
Streamlined Agreements is an umbrella term that refers to our new legal documents for use from 1 July 2014 (and that replace the pre 1 July common agreement templates).

New forms of agreement:

- Short Form Agreement
- Service Agreement (long form)
- Variation Agreement

Fewer
Shorter
Simpler
Similar
Overview – Transition to New Agreements

From 1 July 2014 and:

• as existing *common* agreements *expire* and new funding is approved/provided for continuation of service delivery *or earlier at mutual convenience*.

• as new funding is allocated to new organisations.

• where significant variations are required to existing *common* service agreements.
Overview - What is Different (Short Form)

Small Grants Agreement before 1 July

Letter

Conditions & Particulars

1 version that was not executed

Short Form Agreement from 1 July

Terms & Conditions

Particulars – Service Provision

Particulars – Events, Products or Minor Assets

2 versions:
• Service Provision (executed) and
• Non-Service Provision (not executed).
Overview - What is Different (Service Agreement)

**Before 1 July**
3 part service agreement using departmental templates

**Part A – Standard Terms**

**Part B – Specific Terms (x4)**

**Part C – Specifications (x4)**

**From 1 July**
2 part service agreement using departmental and whole-of-government templates

**DCCSDS template**

**whole-of-government template**

**Funding and Service Details (x3)**

**Standard Terms**

Great state. Great opportunity.
## Overview – What is Different (Language)

<table>
<thead>
<tr>
<th>BEFORE 1 JULY 2014</th>
<th>FROM 1 JULY AND with new</th>
<th><strong>Streamlined Agreements</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Services</td>
<td>Organisation / Service Provider</td>
<td>Organisation / Funded Service Provider</td>
</tr>
<tr>
<td>Child Safety</td>
<td>Organisation / Funded Service Provider</td>
<td>Funded Organisation</td>
</tr>
<tr>
<td>Disability Services</td>
<td>Community Care</td>
<td>Organisation / Service Provider</td>
</tr>
<tr>
<td>Community Care</td>
<td><strong>Streamlined Agreements</strong></td>
<td>Funded Organisation (legal entity)</td>
</tr>
<tr>
<td>Service Type</td>
<td>Service Type</td>
<td>Service Type</td>
</tr>
<tr>
<td>Service Type</td>
<td>Outputs</td>
<td>Outputs</td>
</tr>
<tr>
<td>Outputs</td>
<td>Outputs</td>
<td>Outputs</td>
</tr>
</tbody>
</table>

Note: words in red have been streamlined under the new streamlined agreements for consistency across all funding streams.
A closer look at the Streamlined Service Agreement
Overview – Service Agreement

From 1 July 2014:

• 1 service agreement for Community Services and Child Safety funding
• 1 service agreement for Disability Services funding
• 1 service agreement for Community Care funding

Post full transition to NDIS:

• 1 service agreement for all service delivery funding

Note: the department will continue to have separate capital and asset agreements and short form agreements for non-service provision (i.e. events, products or minor assets) and some short forms for service provision.
FROM 1 JULY 2014

Organisational-level agreements across all Funding Streams

Funding and Service Details

Funding Schedule (one or more)

Standard Terms

An ‘administrative’ summary schedule will be made available to Community Services and Child Safety funded organisations that have multiple schedules.
Overview – Understanding Funding Schedules

Adding, Expiring and Removing

• Funding Schedules can expire without affecting the remaining funding schedules (see cl. 2.1(c) Standard Terms)
• Additional funding schedules can be added to an existing Funding and Service Details (FSD) without affecting the existing funding schedules through a variation agreement (see cl. 2.2 Standard Terms).
• Either party can terminate one or more funding schedules or the whole agreement:
  • funded organisation (cl. 13.2 Standard Terms)
  • department (cl. 13 & 15 Standard Terms)
• Department can suspend funding under one or more funding schedules or all funding under the agreement (cl. 13 Standard Terms)
• Department can reduce funding under one or more funding schedules or all funding schedules (cl. 15 Standard Terms).

funding schedule end-dates don’t have to align

works well for both single and multi-funded organisations
Community Services and Child Safety

One or More Funding Schedules
Scenario A: One Service Outlet/Funding Allocation

**BEFORE 1 July 2014**

- Organisation A

- 1 community services or child safety *common* service agreement and 1 agreement execution *(assuming no variations)*

**FROM 1 JULY 2014**

- Funding Schedule *(one or more)*

- 1 *streamlined* service agreement and 1 agreement execution *(assuming no variations)*

Medium to larger organisations will benefit from a streamlining of agreements.
Scenario B: More than one Service Outlet/Funding Allocation

Organisation A – BEFORE 1 JULY

Multiple Agreements

86 community services and child safety ‘common’ service agreements and 86 executions over a 3 year cycle (assuming no variation or new funding)

Organisation A – From 1 July

Multiple Funding Schedules

1 ‘streamlined’ service agreement with all the relevant funding schedules attached (e.g. 1 October 2014)

Medium to larger organisations will benefit from a more streamlined process.
The Service Agreement allows for Funding Schedules with different start and end dates.
For Community Services and Child Safety there will be three new processes around the service agreements:

**MSMR**
multi-schedule multi-region agreement

**MSSR**
multi-schedule single-region agreement

**SS**
single-schedule agreement

- Managed by a Lead Region
- Each Region to coordinate their MSSRs
- Business as usual
Whole-of-Government Standard Terms
‘One Government’ Standard Suite of Contracts

Standard Suite of Contracts, developed by Department Housing and Public Works available at:
http://www.hpw.qld.gov.au/Procurement/Buyers/HowToBuy/GovernmentTermsConditions/Pages/default.aspx

Suite is used by departments when contracting for the delivery of social, economic and cultural services, for the provision of grants to community organisations, and for sponsorship arrangements.

Suite comprises:

• Service agreement – Standard Terms
• Short Form – Terms and Conditions
• Sponsorship agreements (short and long form)
QCOSS has developed a guide to aid NGOs in understanding the whole-of-government Standard Terms available at: https://www.qcoss.org.au/sites/default/files/20140611_Service%20Agreement_Communication%20to%20Sector%20final.pdf
Funding and Service Details (FSDs)
Funding and Service Details contains:

• agreement commencement and expiry dates
• contact details of both parties
• specific terms of funding
Funding Schedule specifies:
- schedule start date, schedule end date and establishment date
- funding
- services including quantity of services to be provided
- reporting requirements
- special conditions
the end